

MEMBERSHIP DUES POLICY

CanCham – January 2019

The viability of any non-profit organization is directly dependent upon its ability to maintain funding. In order to address concerns regarding payment of membership dues, the Executive Council of the Canada Ghana Chamber of Commerce (CGCC) has enacted a policy that is fair, uniform, and applicable to all members of the CGCC. The provisions of that policy are as follows:

1) Membership Term

Effective January 1st, 2019, membership in the CGCC is now based on a calendar year, January 1 to December 31. Subscription fees for new members in the year of joining shall be per the schedule below:

Quarter Joined	Subscription Due for the Year
Q1	100%
Q2	75%
Q3	50%
Q4	25%

All other members will be required to renew their membership each calendar year in order to remain current.

2) Renewal

The Chamber Secretariat will send out notices for membership renewals 90 days in advance of the renewal date. Reminders will be sent 60 days and 30 days respectively prior to the renewal date.

At the beginning of each calendar year, all members shall be issued a renewal invoice for payment. The invoice shall be delivered to the member's physical or email address as it is registered with the CGCC, and shall specify that the member's renewal fees must be paid within thirty (30) days from the date of the invoice in order to avoid the withdrawal of membership including the rights and benefits associated with it.

3) Renewal Amount

Unless the Executive Council amends membership fees in accordance with paragraph 4, a member's renewal amount shall be equal to that member's prior year FULL membership/renewal fee. A member wishing to increase or decrease its level of membership may do so by paying the corresponding amount at the time of renewal.

4) Membership/Renewal Fee Amendment

In accordance with the bylaws of the CGCC, the Executive Council reserves the right to revise the membership and/or renewal fees at any time. In the case of membership renewal, any amendment of membership fees will be reflected in the Notice and members wishing to renew their membership shall be subject to the amended fees.

5) Transition Period- 2019

In order to transition existing members to the new membership term, members shall pay a pro-rated subscription fee. Hence, in cases where there is a credit for payment made in 2018, it will be transferred to 2019.

Renewals must be paid within thirty (30) days from the date of the invoice. A member, who fails to remit payment of renewal fees, shall be issued a reminder (“Reminder”). The Reminder shall inform the member that its membership shall lapse within thirty (30) days from the date of the Reminder if the member fails to remit payment of the renewal fee fees within that period. Failure to pay in accordance to the Reminder shall cause a member to lose all membership benefits immediately.

This policy shall be made available to all CGCC members upon request and shall be included with the notices that will be sent out. However, failure to include this policy shall not excuse any member from payment of its renewal fees as and when it falls due.